



To be completed by HR
 Apt date/time _____
 Launch date _____
 Username _____

APPLICATION FOR EMPLOYMENT

MICHIE CORPORATION IS A DRUG FREE WORKPLACE
 ALL OFFERS OF EMPLOYMENT ARE CONTINGENT UPON SUCCESSFUL COMPLETION OF A
PRE-EMPLOYMENT PHYSICAL AND DRUG TEST.

Personal Information

Name:		Date:	
Physical Address:			
Mailing Address:			
City:		State:	Zip:
Email Address:			
Social Security #:		Referred by:	
Home Phone:		Cell Phone:	
Position applying for:			
Date you are available to start:			
Have you ever worked here before?		When:	
Have you ever been convicted of a crime?		If yes; please explain below	
Are you employed now? Yes No		May we contact your present employer? Yes No	
License Number:		Are you 18 years or older? Yes No	
(Required for Driving Positions Only)			

Employment History - (Please be specific)

Employer Name:		Address:	
Supervisor Name:		Phone Number:	
Dates Employed:		Rate of Pay:	
Job Duties:			
Reason for Leaving:			
Employer Name:		Address:	
Supervisor Name:		Phone Number:	
Dates Employed:		Rate of Pay:	
Job Duties:			
Reason for Leaving:			
Employer Name:		Address:	
Supervisor Name:		Phone Number:	
Dates Employed:		Rate of Pay:	
Job Duties:			
Reason for Leaving:			

Education

	Name/Location	Yrs Attended	Yr Graduated
High School			
College			
Trade			

References

Name	Address	Phone #	Relationship

List your skills and any equipment you can operate:

All of the jobs offered require physical exertion. Please look through the list below and tell us if you can perform these functions with or without reasonable accommodations:

Standing:	Yes	No
Lifting:	Yes	No
Carrying:	Yes	No
Bending/Reaching:	Yes	No
Working in extreme heat/cold:	Yes	No
Repetitive motions:	Yes	No

Are you under the care of a physician or currently receiving medical treatment for any injury, physical defect, chronic ailment or any other condition which could affect your ability to perform the job which you are applying?

_____ Yes _____ No

If you answered yes, please explain fully:

Michie Corporation, in accordance with state and federal law, does not discriminate on the basis of age, race, religion, color, sex, national origin, marital status, physical or mental disabilities, or any other legally protected status. Please read the following statements carefully, they constitute the conditions under which you might be employed by this company.

The information I have provided on this application is accurate to the best of my knowledge. It is subject to verification by Michie Corporation. I hereby consent to having Michie Corporation contact anyone (including but not limited to former employers) it deems appropriate to investigate any information I have given, or discuss my suitability for employment, and I waive any claims I may have related to such discussions. I understand that any misrepresentation or omission by me on the data set forth in this application shall be just cause for no offer of employment or termination of my employment. I understand that this is an application for employment and that no employment contract is being offered. I further understand that if I am hired I will be employed at will and that my employment may be terminated at any time, with or without cause, at the option of either Michie Corporation or myself.

I have read and understand the above.

Signature

Date

For Hiring Manager Only:

Date Received:	Approved By:	Position:
Date Hired:	Start Date:	Rate of Pay: